

ADAMHS BOARD FOR MONTGOMERY COUNTY		BP # 104	
TITLE BOARD		SUBJECT STANDING COMMITTEES	
		EFFECTIVE DATE 1/28/81	SUPERSEDES DATE 4/9/80

It shall be the policy of the Mental Health Board for Montgomery County that all Standing Committees of the Board shall have minutes taken at each meeting. Committee minutes shall be included in the master Committee notebook maintained by the Office Manager.

Approved minutes shall be signed by the Chairperson of the Committee.

Sub-Committees and/or Ad Hoc Committees meetings may be tape recorded for references by the Committee.

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